

MEMORANDUM OF UNDERSTANDING

The Institute of Archaeologists of Ireland (IAI) Chartered Institute for Archaeologists (CifA)

1. Introduction

This draft Memorandum of Understanding sets out the basis for cooperation between the two institutes in order to foster collaboration and to deploy the resources of the two organisations efficiently and effectively.

2. The institutes

The Institute of Archaeologists of Ireland (IAI)

The IAI is the primary all-island professional organisation representing archaeologists working in Ireland and Northern Ireland.

The aim of the IAI, through the representation of our members, is to advance and strengthen the profession of archaeology on the island of Ireland. Our vision is that we will have a vibrant and sustainable archaeological profession that actively contributes to the protection of our archaeological resource, which in turn contributes to the social and economic wellbeing of the entire community. To achieve our aim and vision, we are committed to a range of long-term measures, including:

- implementing our 3-Year Plan 2015–2018
- promoting and developing the IAI Codes of Professional Conduct
- facilitating the Continuous Professional Development of our members
- actively engaging with all of the stakeholders involved in the management and protection of our archaeological resource
- increasing public awareness and understanding of our archaeological heritage

The Chartered Institute for Archaeologists (CifA)

CifA's position statement begins 'CifA is the leading professional body representing archaeologists working in the UK and overseas'.

CifA promotes high professional standards and strong ethics in archaeological practice, to maximise the benefits that archaeologists bring to society. It is the authoritative and effective voice for archaeologists, bringing recognition and respect to the profession.

Accredited members of CifA have demonstrated technical and ethical competence in archaeology by means of an examined portfolio of work in whichever areas of the diverse discipline of archaeology in which they work. They have agreed to comply with the CifA Code of Conduct (including a mandatory CPD requirement) and CifA Standards and Guidance, which identify outcomes and processes expected of many types of archaeological work, they act impartially, and are accountable under professional conduct procedures. Registered Organisations of CifA are led by senior accredited members, have formally undertaken to comply with the Code and Standards, are assessed for skills, performance, compliance, and quality management procedures via a written application and an intense inspection by peers. Registration is time-limited.

The Chartered Institute supports three area groups and 15 special interest groups.

CifA professionals are committed to compliance with its Code of Conduct, Standards and Guidance wherever they work in the world, and therefore the geographical remit of the Chartered Institute is not constrained.

3. Areas of cooperation and support

Recognising a shared commitment to the promotion of professionalism in archaeology, each institute will:

- seek to strengthen its relationship with the other;
- consider working in partnership where their corporate objectives and priorities coincide;
- encourage all archaeologists to become accredited by an appropriate professional institute;
- jointly lobby the UK and Irish governments to facilitate free movement of accredited professional archaeologists across the Irish/UK border
- seek to cooperate with the other on advocacy where policy or interests are common to both; and
- seek to promote the other's events and services for members, where appropriate

At the date of this Memorandum the following areas have been identified for cooperation:

- promotion of professionalism in the archaeology of Northern Ireland, including the potential of a shared group or other forum (working as appropriate in collaboration with the Northern Ireland Archaeology Forum and Northern Ireland Environment Link);
- promotion of each other's events, including the sharing of member discounts for conferences;
- sharing of communications and benefits: between 1 December 2016 and 30 November 2017 each institute will provide relevant electronic membership communications for circulation to the members of the other;
- providing copy on recent activities for each other's publications;
- exploration of the potential to align Standards documents across jurisdictions;
- review of each institute's accreditation criteria for individuals to establish if there is any potential read-across; and
- exploration of how the CifA Registered Organisations scheme could be relevant to IAI members.

4. Liaison

Each party will appoint a representative to form the link between the institutes. At the date of this Memorandum the representatives are:

- the IAI Vice Chair
- the CifA Chief Executive

The representatives will seek to attend conferences and relevant meetings of the partner organisation, or will send a nominee if this is not possible.

The representatives will meet bi-annually to review progress with the Memorandum and with shared endeavours.

5. Duration and termination

This Memorandum shall continue in force in perpetuity unless terminated by either party or superseded by another agreement.

Any party wishing to terminate this Memorandum must notify the other party in writing, giving no less than three months' notice.

| For and on behalf of: the IAI | For and on behalf of: Cifa |
|---|--------------------------------------|
| Name: Position: | Name: Position: |
| Date: | Date: |