**THE CHARTERED INSTITUTE FOR ARCHAEOLOGISTS**

**EQUALITY AND DIVERSITY GROUP**

**TREASURER REPORT – March 2018 AGM**

Monday 5th March 2018, 10.30-13.00

AGM

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Annual Budget Request form for the period April 2018 – end March 2019 was submitted in January 2018. Requested £800 to cover committee travel, group forms, other travel expenses (i.e. attendance at conferences/events that represent group interest) and the AGM (i.e. travel/venue expenses).

Outcome: TBC.

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**Financial overview for April 2017 – March 2018**

* E&D Budget for this financial year (2017/2018) was **£725** (original request £800).
* Current spending: **£264.67**
* Remaining budget: **£460.33**

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| **Date** | **Ref.** | **Details** | **Value** | **Remaining budget** |
| 24/04/2017 | E. Plunkett | Display board & stationary for E&D ground stand at CIfA Conference 2017 | £10.79 | £714.21 |
| 08/07/2017 | C. Poucher | Off-peak Travel card Return (with disabled rail card) to London from Oxford (London Pride) | £19.80 | £694.41 |
| 08/17/2017 | C. Poucher | T Shirt – via Vista Print (custom made) (T-shirt for London Pride) | £9.58 | £684.83 |
| 08/17/17 | E. Plunkett | Travel – Bus from Oxford to London (For 1; London pride) | £18.00 | £666.83 |
| 08/17/17 | E. Plunkett | Parking at Oxford (London pride) | £4.00 | £662.83 |
| 08/17/17 | E. Plunkett | T-shirts with group/museums logo x2 (London Pride) | £21.55 | £641.28 |
| 11/10/2017 | S. Foxley | Travel to October mtg 2017 | £24.00 | £617.28 |
| 04/12/2017 | H. Cobb | Travel to October mtg 2017 | £156.95 | £460.33 |